ADUR & WORTHING

COUNCILS

Household Waste and Recycling Collection Policy

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Plan Author	Andrew Mugan
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Household Waste and Recycling Collection General Policy Statement

Policy Statement

This policy and guidance has been prepared with a view to detailing and informing all relevant parties in respect of the Household Waste and Recycling Collection Policy.

Introduction

Under the terms of the Environmental Protection Act 1990, Adur and Worthing Councils are classed as the Waste Collection Authorities and as such, under section 45 (1), have a statutory duty to collect household waste from all domestic properties. Under Section 46(4) of the Act, the Councils have specific powers to stipulate:

- The type and size of the receptacle required for collection.
- The materials or items which may or may not be placed within the receptacle.
- Where and when the receptacles must be placed for collection.

As part of the Waste Minimisation Strategy 2015 - 2020, the Councils are committed to providing a full collection service to all properties as well as increasing recycling re-use and composting rates and reducing the amount of waste sent to landfill. This Service Standard sets out the responsibilities of the Councils and the service user and defines how the Councils will deliver the domestic collection service.

1.0 Domestic Refuse Collections Using Wheeled Bins – Grey Lid Bin

1.1 Domestic Refuse Collection

1.1.1 All residential properties will be provided with a domestic refuse collection, using a 140ltr grey lidded wheeled bin, unless there are storage or access constraints that have been identified and agreed. This will be collected alternate weekly.

1.1.2 A 140ltr Refuse bin will be provided free of charge for each domestic property that can accommodate a standard service.

1.1.3 Only Council issued bins will be collected by the refuse crew.

1.1.4 The bin lid must be closed when the bin is presented for collection.

1.1.5 In cases where the use of wheeled bins is not possible, other solutions will be developed in consultation with the householder(s). This may include communal bins, bin-velopes, or instructing householders to place their refuse in designated bins.

1.1.6 All householders must ensure their refuse waste is contained within the bins provided this is best done using biodegradable sacks where possible. Residents must supply their own refuse sacks.

1.1.7 Should residents choose not to use the wheeled bin service, *no alternative will be provided* and it will be the sole responsibility of the householder to dispose of their residual waste in a safe and legal manner.

1.1.8 Residents refusing to use our service may be required to sign an agreement stating that they are aware that they will be responsible for dealing with their own waste and recycling. They will have to make their own arrangements. It is anticipated this would only be necessary, once all possible solutions have been exhausted or where wheeled bins have been rejected but where they form the most practical solution.

1.2 Placing your refuse bin out for collection

1.2.1 Your household refuse bin must be put out on the kerbside by the front boundary of your property in a clearly visible location ready for collection **by 06:30am** on the morning of your collection day, with the exception of properties with designated collection points. Residents must continue to take their bins to the agreed locations. For assisted collections see section 7.0.

1.2.2 When placing your bins out for collection residents must, where possible avoid blocking paths or other public areas.

1.2.3 Once a collection has taken place, bins must be taken back to within the householders' premises and removed from public highway/footpaths on the same working day.

1.3 Reporting of missed collections

1.3.1 Missed Refuse/Recycling collections must be reported within **48hrs** from the day of your normal collection. See point 1.4.5

1.3.2 Missed bins can be reported via our automated service using the link below.

https://www.adur-worthing.gov.uk/missed-bin/

1.3.3 If you do not have access to a computer then you can contact our help desk.

1.4 Our responsibilities and duties

1.4.1 We will, on alternate weeks, provide a collection service of your domestic refuse and recycling bins.

1.4.2 Green waste collection service will take place on a weekly basis provided the service has been paid for in advance. See point 6.1 below.

1.4.3 We will, after collection of your domestic waste and recycling, return your bin to the same location unless otherwise agreed.

1.4.4 Where a bin has not been presented for collection, we will record this on our vehicle reporting system (Bartec) to aid with missed bin enquiries and refills (where a customer has had their bin emptied, fills it back up and reports a missed bin).

1.4.5 In cases where we have genuinely missed collecting a refuse or recycling bin, we will collect as soon as practicable. This will normally be done during the next working day.

1.4.6 Where a property is deemed to have excess waste/side waste similar to point 3.1.2 we will attach a ***red*** Council bin tag to indicate there has been an instance of excess waste. This will be recorded on our in cab reporting (Bartec) system.

1.4.7 Where a property presents a recycling bin for collection and the crew identify this to be contaminated, it will not be collected and a ***yellow*** tag placed on the bin informing the household of what the contaminants are. See also point 4.2.1 & 4.2.2

1.5 Contamination of the Refuse Bin

1.5.1 If after a visual check, our collections team identifies that a refuse bin contains incorrect materials, then the bin ***will not be emptied***. An ***orange*** tag will be attached to the bin, advising the resident why it has not been emptied.

1.5.2 If a resident has placed the incorrect materials in their refuse bin and it has not been emptied, then it is the sole responsibility of the resident to remove the contaminating materials. These should then, if accepted, be taken to a Household Waste Recycling Site (HWRS).

1.5.3 The collection team will record the address of each bin they tag due to contamination on the in-cab system (Bartec) so that enquiries/claims of missed collections can be dealt with appropriately.

2.0 Request For Larger Domestic Bin

2.1 Larger refuse bins

2.1.1 Householder may apply for a larger refuse bin using the Councils' self service Portal (please see link below) on the Adur and Worthing web-site, only if the following criteria apply.

a.) The household has 5 or more ***permanent*** residents.
b.) The householder has a medical condition where medical wrapping or packaging that cannot be recycled requires extra capacity.

https://adur-worthing-awcs.onmats.com/w/webpage/request-a-bin

2.1.2 Where an application has been made for a larger refuse bin, the Councils reserve the right to carry out future random checks to ensure continued compliance with our set criteria**.**

2.2 Refused applications for a larger domestic refuse bin

2.2.1 If an application for a larger bin has been requested, but the set criteria has not been met, these will be removed from the system and deemed to be a declined application.

2.2.2 If householders wish to appeal the decision where a larger refuse bin has been declined, they must make their case in writing, for review, to the Waste and Cleansing Operations Manager, 9 Commerce Way, Lancing, West Sussex, BN15 8TA.

2.2.3 In such cases where an appeal is made in writing, the Councils will make a final decision within 5 working days.

3.0 Excess Or Additional Waste

3.1 Customers responsibilities

3.1.1 Only waste contained in the wheeled bin will be collected.

3.1.2 As mentioned in point 1.4.6 above, additional side waste placed on top of, or beside the refuse bin, will be placed within the bin after it has been emptied. The bin will then be tagged with a ***red*** Council excess waste label to verify that a collection has taken place and the additional waste has been placed back into the bin.

3.1.3 If there is more waste than can fit in a resident's grey bin, this additional waste can be taken to the Household Waste Recycling Site (HWRS) or stored until the following collection.

3.1.4 Hazardous waste, electrical and electronic equipment (WEEE) should **not** be placed in the wheeled bin and will not be collected. Examples include items such as plasterboard, asbestos, televisions, microwave ovens, kettles, toasters. These items should be taken to the Household Waste Recycling Site (HWRS) or can be collected as part of a chargeable bulky waste collection service. See point 11.1

3.1.5 If the household continues to develop excess waste or side waste then the Councils can offer a waste minimisation analysis. This will be conducted by a council staff member and the householder to then determine the next course of action.

4.0 Domestic Recycling Collections Using Wheeled Bins – Blue Lid Bin

4.1 Domestic Recycling Collection

4.1.1 All residential properties will be provided with a domestic recycling collection, using a 240 ltr blue lidded wheeled bin. Unless there are storage or access constraints that have been identified and agreed. This will be collected alternate weekly.

4.1.2 A 240ltr Recycling bin will be provided free of charge to each domestic property that can accommodate a standard service.

4.1.3 Residents must ensure all recycling is clean, free of contaminants and loose within the recycling bin. See point 4.2.4 for accepted items.

4.1.3 Only Council issued bins will be collected by the recycling crew.

4.1.4 The bin lid must be closed when the bin is presented for collection.

4.1.5 In cases where the use of wheeled bins is not possible, other solutions will be developed in consultation with the householder. This may include communal bins, bin-velopes, or instructing householders to place their recycling in designated bins.

4.2 Contamination of the Recycling Bin

4.2.1 If after a visual check, our collections team identify that a recycling bin contains incorrect materials, then the bin ***will not be emptied***. A ***yellow*** tag will be attached to the bin, advising the resident why it has not been emptied.

4.2.2 If a resident has placed the incorrect materials in their recycling bin and it has not been emptied, then it is the sole responsibility of the resident to remove the contaminating materials. These should then, if accepted, be placed within the grey lidded refuse bin or taken to a Household Waste Recycling Site (HWRS).

4.2.3 The collection team will record the address of each bin they tag due to contamination on the in-cab system (Bartec) so that enquiries/claims of missed collections can be dealt with appropriately.

4.2.4 The table below indicates what, as of April 2019, **can** be placed within the recycling bin. For an A-Z of recyclable items please see the link below.

West Sussex County Council: Recycling A - Z

4.3 Acceptable items for recycling

4.3.1 Below is a list of items that can be placed within the blue lidded recycling bin.

Things you can recycle: paper/card; metals; plastics

Paper and card	Metal cans and aerosols	Plastic bottles and containers
Junk mail	Food cans	All plastic bottles *e.g. drinks, milk, bathroom and detergent bottles*
Cereal boxes	Drinks cans	
Egg boxes	Pet food cans	All plastic pots *e.g. yoghurt, cream and cottage cheese pots*
Newspapers	Empty aerosol cans *e.g. hairspray and deodorant cans*	
Magazines	Metal lids from wine bottles and jam jars *yes, but please take these off the glass bottle or jar and place loose in your recycling bin*	All plastic tubs *e.g. ice cream, margarine, cosmetics, and laundry tubs*
Telephone directories		All plastic food trays *e.g. clean food, meat, fruit, microwave trays and Easter egg packaging*
Catalogues	***But NOT paint tins, saucepans, electrical items, garden tools, utensils, gas canisters, batteries***	All plastic pot and tub lids
Note: any paper for recycling **must not be shredded** - shredded paper jams our equipment! Shredded paper should be taken to your local tip		***But NOT plastic bottle tops***

Continued.

Things you can recycle: foil; cartons; glass		
Foil	**Cartons (tetra paks)**	**Glass bottle and jars**
Aluminium foil / tin foil	Fruit juice cartons	Wine bottles
Aluminium foil containers (clean)	Long life milk cartons	Jam jars
Takeaway food containers (clean)	Soup cartons	Coffee jars
But NOT crisp packets, cat food pouches, soup pouches, dirty foil and foil wrapping paper	Smoothie cartons	Beer bottles
	Other cardboard cartons	Sauce jars
	But NOT their plastic tops/lids	***Note:*** *Metal lids from wine bottles and jam jars can be recycled, but please take these off the glass bottle or jar and place loose in your recycling bin*

4.3.2 All recycling items **must** be clean, dry, loose - and **not in plastic bags.**

4.4 Links for further Recycling sites

- Adur & Worthing Council: What You Can Recycle
- West Sussex County Council Waste Prevention
- West Sussex County Council Recycling Campaigns
- Food Recycling
- Recycling symbols explained
- Repair and re-use
- Composting

4.5 Items not acceptable for the blue lidded recycling bin

4.5.1 The table below indicates **what can not** be placed within the recycling bin.

Items we can't take

Things you can't recycle:

Plastic film/wrap, glassware/crockery, food, food waste, items contained in bags, nappies, general rubbish, shredded paper, polystyrene, plastic bottle tops, and plastic carrier bags.

Plastic film/wrap

Glassware/crockery

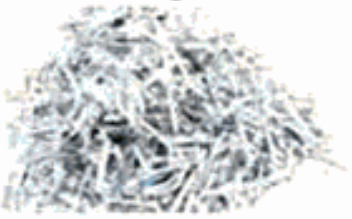
Food

Food waste

Items contained in bags

Nappies

General rubbish



Shredded paper

Polystyrene

Bottle tops

Plastic carrier bags

X No thanks these items should be placed in the REFUSE bin

No thanks - all these items should be placed in your grey lidded REFUSE bin.

Have you considered donating unwanted large items to charity (clothing, furniture, books, CDs, DVDs, etc)?

5.0 Requests For Larger/Additional Recycling Bin

5.1 Larger Recycling Bins

5.1.1 Residents can apply for additional recycling bins free of charge using the self-service portal at Adur and Worthing Council website.

https://www.adur-worthing.gov.uk/recycling/additional-bin/

5.1.2 Where properties have limited space, the Councils can provide additional, if required, seagull-proof blue bin-velopes free of charge for your recycling needs. These can be applied for using the above link.

6.0 Domestic Green Waste Collections Using Wheeled Bins - Green Lid Bins

6.1 Domestic Green Waste Collection

6.1.1 The Councils will provide the Subscriber with the service for an annual subscription, and supply a 240ltr wheelie bin for the purpose of collecting garden waste only. This will be delivered within 15 days of your application.

6.1.2 This contract shall last for a period of twelve months and is renewed automatically unless formally cancelled.

6.1.3 Garden waste will be collected on a weekly basis, with the exception of the two weeks containing the Christmas and New Year holidays.

6.1.4 The wheeled garden bin remains the property of the Councils and is on hire to the Subscriber. The bin will be reclaimed if you no longer pay for the service. The contract **is not** transferable to anyone else.

6.1.5 The Subscriber is responsible for the security of the wheeled bin. Lost or stolen bins will carry a charge of £30 to replace. Repairs to damaged bins will also be charged at £30, unless the damage is caused by Council operatives.

6.1.6 Users subscribe at their own risk and remain fully responsible for the bin at all times. The Councils are not liable for the loss or damage to the users property or third party property (neighbours) howsoever caused by the bin.

6.1.7 The Councils shall in no circumstances be responsible for any damage to decorative materials on the bin. If the bin is damaged by the Councils, it will be repaired or replaced free of charge.

6.1.8 The bin will not be emptied if it is moved to another property. However, subscriptions can be transferred to new properties within Adur or Worthing areas if the subscriber moves home.

6.1.9 It is the Subscriber's responsibility to inform the Councils, either in writing, or by email, if they move property. Bins should be moved to the new property by the homeowner, wherever possible.

6.1.10 Additional waste at the side of a bin will not be removed, unless it is contained within an Adur & Worthing Council garden waste sack.

6.1.11 The bin lid must be closed on collection day.

6.1.12 A valid permit should be displayed on the lid of the bin.

6.1.13 Only loose waste should be placed in the bin. For a list of accepted materials see the following link:

https://www.adur-worthing.gov.uk/garden-waste/

6.1.14 Your household green waste bin must be put out on the kerbside by the front boundary of your property in a clearly visible location ready for collection **by 06:30am** on the morning of your collection day, with the exception of properties with designated collection points. Residents must continue to take their bins to the agreed locations.

6.1.15 Other than for emptying purposes, bins should be stored at all times within the boundary of the Subscriber's property.

6.1.16 Any missed collections should be reported to the Councils by reporting online at the link below. Missed collection will be made within 48 hours.

https://www.adur-worthing.gov.uk/missed-bin/

6.1.17 If the bin is not presented correctly on the day of collection, the bin will be emptied on the next scheduled collection day.

6.1.18 Sharing of bins between two or more neighbours is acceptable but only one Subscriber will be responsible, as the account holder, for the annual invoice. The bin will be emptied from this address.

6.1.19 For assisted collection information see.

https://www.adur-worthing.gov.uk/recycling-and-waste/assisted-collections/

6.1.20 In the event of severe weather or other exceptional circumstances, collections may be delayed or cancelled without notice. Service updates will be available online. See.

https://www.adur-worthing.gov.uk

6.2 Cancellation Of Service

6.2.1 If the subscriber chooses to leave the service for any reason then the following rules apply:

1. They must advise the Councils in writing, by email to greenwaste@adur-worthing.gov.uk or by calling 01903 851729
2. The bin should be made available for removal.
3. A charge of £30 will be made if the bin is not available for collection on the date confirmed by the Councils.
4. The Councils have the right to cancel the service if the bin is consistently being misused or the Subscriber is in breach of any of the terms and conditions.

6.3 Termination Rights

6.3.1 You have the right to change your mind about your subscription and cancel your contract within a 14 day period under the Consumer Rights Act 2015. The 14 days will commence from the day after delivery of the bin at the Subscriber's property. If you should wish to cancel within this period please email to greenwaste@adur-worthing.gov.uk or call 01903 851729. No subscription fee will be charged if you cancel during this period.

6.3.2 Where your bin has been delivered and it is faulty you have a further period of up to 30 days to reject your bin and claim a full refund.

6.4 Refunds

6.4.1 Refunds will only be given for the following reasons:

- Moving out of the Adur/Worthing area
- Moving to a property with no garden (refunds to new address)
- Resident deceased

6.4.2 No Refunds will be given after 30th September.

6.4.3 Under the Consumer Rights Act, customers are entitled to a full refund within 14 days of starting their contract. A charge can be made if the customer has damaged the bin.

6.4.4 If the subscriber persistently misuses the service, as outlined on the Councils' website under 'What we can take for garden waste', the Councils reserves the right to cancel the service without a refund.

https://www.adur-worthing.gov.uk/garden-waste/

6.5 Payments

6.5.1 The subscriber will pay the annual subscription in advance of service.

6.5.2 The subscription will renew automatically on the 1st April each year, unless cancelled.

7.0 Assisted Collections

7.1 Who we can help with Assisted Collections

7.1.1 Elderly and infirm residents may request an assisted collection for their domestic waste and recycling bins, if they find putting out their bin for collection unmanageable.

7.1.2 Assisted collections are only available where no able-bodied person lives at the address and who could reasonably be expected to get the bins to the designated collection points as detailed in section 1.2

7.1.3 Assisted collections are dealt with on a case-by-case basis and will normally require a visit from a Council officer, who will assess the individual's need and the practicalities of collecting the bins from a designated point.

7.1.4 In some cases, assisted collections can be offered for temporary periods to deal with a short-term problem, such as medically-related issues.

7.2 Applying for an Assisted Collection

7.2.1 You can apply for an assisted collection through our online self-service website at the link below.

https://www.adur-worthing.gov.uk/recycling-and-waste/assisted-collections/

7.2.2 It may be necessary to obtain further information/advice from the resident's GP to assist us in dealing with the individual needs of residents.

7.2.3 In some cases we may need to carry out a risk assessment to ensure that the crews can safely collect from any proposed alternative collection point.

7.2.4 Where circumstances change with your ability to place your bins out for collection (e.g. recovery from an injury, or worsening condition), householders must contact us to change or cancel the agreement.

8.0 Slipping Day Policy

8.1 Bank Holidays

8.1.1 The Councils operates a slipping day policy to cover all Bank holidays, Christmas and Easter. Collection days will slip by one day for each occasion, where there are two bank holidays together e.g. Christmas and Boxing day, this will slip by two days.

8.1.2 A calendar will be produced by the Councils and delivered to properties detailing collection days in August 2019 covering 2 years collections. Thereafter, the collection days will be available online via the Adur and Worthing Council web-site.

https://www.adur-worthing.gov.uk/bin-day/

8.2 Adverse Weather

8.2.1 During adverse weather and unavoidable conditions, it may be necessary to delay or cancel collections. Where this is the case we will move your collection to the following day.

8.2.2 If the adverse weather conditions do not improve or deteriorate there may be a need to collect your refuse the following week. Where this is the case, refuse collections would take priority over your recycling collections.

8.2.3 Up to date information will be available on our web-site, should this be the case.

9.0 Missing/Stolen Bins/Damaged

9.1 Missing/Stolen bins

9.1.1 In the event that your bin is either missing or stolen, a resident will be required to fill out an online form, using the self-service system on the Adur and Worthing Council website, or report by phone to the contact centre.

https://www.adur-worthing.gov.uk/recycling-and-waste/replacement-bins/

9.1.2 Once this form has been completed, an investigation by a member of council staff will be carried out. This may include visiting the householder to help locate the missing/stolen bin.

9.1.3 If it is confirmed that the bin is missing or stolen then a replacement will be delivered to the household.

9.1.4 This will then be monitored by the collection crews and council staff. Where a house is identified as having more than one refuse bin, if the subsequent lost/stolen bin is found, then we will remove this extra bin.

9.2 Damaged Bins

9.2.1 In the event that a bin has been damaged beyond use, other than damage caused by our collection vehicle, the bin will be replaced once free of charge.

9.2.2 If there are any subsequent occurrences of damaged bins or replacement bins at the same property, whilst under the same ownership, the resident may be subject to

the current charge covering the cost of the replacement bin, delivery and administration costs for a replacement.

10.0 Communal Bins/Houses Of Multiple Occupancy

10.1 Communal Bin Collections

10.1.1 At HMOs and flats, communal bins will be provided in suitable locations, with the agreement of residents/managing agents/housing associations and the Councils.

10.1.2 Calculation of refuse and recycling capacity for communal flats and HMO's are based on 120 litres per flat, although there is no upper limit for recycling capacity so long as the bins are used correctly in accordance with section 4.3.

10.1.3 Where communal bins provide the most suitable solution, these should be adopted in the first instance so as to minimise the amount of bins at any one site.

10.1.4 There will be a charge for providing communal bins, current 2019/2020 prices, as set out below. These prices will change yearly, in-line with inflation.

1. Providing a 1100ltr Refuse/Recycling bin (metal) £300.00 + VAT
2. Providing a 1100ltr Refuse/Recycling bin (Plastic) £250.00 + VAT
3. Providing a 660ltr Refuse/Recycling bin (metal) £240.00 + VAT
4. Providing a 660ltr Refuse/Recycling bin (plastic) £200.00 + VAT
5. Providing a 360ltr Refuse/Recycling bin (plastic) £100.00 + VAT

10.1.5 It will be the resident's and/or a named person's, or a representative from the managing agents/housing associations', responsibility for the correct use of such bins.

10.1.6 Where the crews attempt to empty the communal bins and find side/excess waste, this will be left in place and not collected. It will be the managing agents' or housing associations' sole responsibility to arrange the correct disposal/removal of this waste.

10.1.7 Arrangements can be made, for a fee, for a crew/cleansing team to attend and clear such areas of excess/side waste. This will be carried out on a quotation basis depending on the amount of excess/side waste.

10.1.8 Where a communal bin area or an HMO continues to produce excess/side waste then the points in section 3.1.5 will apply. This could result in a visit from a council staff member and the representative to determine a course of action.

10.1.9 It is the responsibility of the managing agent/housing associations and/or land owner to ensure the communal bin areas are clear/tidy and accessible at all times to ensure collections can be made safely and without hindrance by the bin crews.

10.1.10 Applications for additional communal bins will need to be made by the Managing Agent/Landlord via the contact centre.

10.1.11 Where an application has been made and before a new bin is issued a waste bin audit will be carried out to determine the suitability and the requirement for any additional bins.

10.1.12 Where it is agreed to supply additional bins, these will be charged at the current rate as set out in point 10.1.2

11.0 Bulky Waste Collections

11.1 Bulky Waste Collections

11.1.1 The Councils offer a chargeable bulk waste collection service for all oversized items that cannot be placed within your domestic refuse bin.

11.1.2 Bulky household waste collections are made in the following areas:

- **Adur District:** on Tuesday or Thursday
- **Worthing Borough:** on Monday, Wednesday and Friday

11.1.3 Residents need to give at least 2 working days notice of when you would like the collection to be made.

11.1.4 To arrange a bulk waste collection and for further information please see the link below.

https://www.adur-worthing.gov.uk/bulky-waste/

11.1.5 Payments for bulky waste collections will need to be made before any items can be collected. If no payment is received on the due date of your collection, this will be cancelled and a new collection will need to be arranged via the link above.

12.0 Clinical Waste Collections

12.1 Clinical waste collection

12.1.1 Adur & Worthing Councils provide a free clinical waste collection service 5 days per week for standard domestic properties. If you are receiving care by a district nurse, we would ask that they contact us to arrange a collection. See point 12.1.6 below.

12.1.2 What we can collect:

- Bandages
- Incontinence pads
- Needles
- Stoma bags
- Sharps

None of the above items should be placed in your refuse bin. To request a clinical collection please see the link below, or phone: 01903 221007 this is an automated line.

https://www.adur-worthing.gov.uk/clinical-waste/

12.1.3 Clinical waste is collected weekly on a set day and we can provide you with the following:

- 5 litre sharps box
- 11.5 litre sharps box
- Yellow (non hazardous) bag
- Orange (hazardous) bag

The above can either be exchanged or as a collection only as required. Exchanges will occur on your collection day.

12.1.4 Babies nappies do not form part of a clinical waste collection.

12.1.5 We currently do not offer a wheeled bin clinical collection.

12.1.6 It is the responsibility of the District Nurse, Hospital or Doctor to ensure that collections are set up correctly for their respective patient/s and to provide full details of the following:

- Nurse/Doctor's Name
- Surgery address
- Serving authority (Health care section/department)

- Type of service required
- Frequency of collections

13.0 New Developments/Properties

13.1 New Developments

13.1.1 Where a new development is being built and communal bulk bins are required, it will be the responsibility of the developer to purchase the correct number of bins for each block. These can be purchased from Adur & Worthing Councils for a fee as set out in 10.1.4. Or from their own suppliers.

13.1.2 If the communal bins are being purchased through Adur & Worthing Councils, these will be delivered to the developer by Adur & Worthing Councils Environmental Services section, to then be distributed accordingly by the developer.

13.1.3 Each standard domestic property within a new build, will be issued with 1 x 140 litre refuse bin and 1 x 240 litre recycling bin.

13.1.4 Where a communal bin is required the developer will need to contact the managing agent and either they or the developer will need to apply for the number of bins required and a cost will be charged as per point 10.1.4.

13.1.5 It will be the developer's responsibility to ensure that each home or block of flats within the site has access, once occupied, to refuse and recycling bins as set out above. If additional bins are required developers must contact Adur & Worthing Councils at the earliest opportunity to request the bins.

13.1.6 The developer must inform Adur & Worthing Councils once a property has been occupied so that collections can commence. Collections will be on an alternate weekly basis with the exception of garden waste collection which is currently weekly.